



Village of St. Bernard Civil Service Commission

NOTICE OF COMPETITIVE EXAMINATION TO ESTABLISH AN ELIGIBILITY LIST FOR DUTY WITH THE ST. BERNARD SERVICE DEPARTMENT AS A LABORER

EXAMINATION DATE AND TIME: Tuesday, August 1, 2023 at 6:00PM

PLACE: St. Bernard Municipal Building, Lower Level (Teen Center)

120 Washington Ave.

(Examination will take approx. 2 Hours)

**Applications will be accepted at City Hall
beginning July 10, 2023, through July 28, 2023.
Monday through Friday 9AM - 5PM**

APPLICATIONS WILL NOT BE GIVEN PRIOR TO JULY 10, 2023, at 9:00AM.

**A NON-REFUNDABLE APPLICATION FEE OF \$15.00 WILL BE CHARGED WHEN
YOUR COMPLETED APPLICATION IS RETURNED TO CITY HALL.**

FOR THE APPLICATION:

1. The applicant **must** be a citizen of the United States.
2. The applicant **must** be a high school graduate.
3. The applicant **must** have a valid Ohio Driver's license.
4. **Veterans must attach a copy of proof of uniformed duty with the application (DD214 or Honorable Discharge Certificate).**
5. Anyone 18 years of age may apply to take the examination.
6. Returned application will be time-stamped by the Village Clerk to determine any tie- breakers in scoring exams.

FOR THE EXAMINATION:

1. The Civil Service Commission reserves the right to conduct a lottery drawing to select those applicants who will qualify for the exam test.
2. **The applicant must present photo- identification for admission to the examination facility.**
3. **Veterans must present the original proof of having served uniformed service on the day of the examination to be eligible for Military Service credit.**
4. Passing grade for this examination will be 70%, not including military points.
5. Credit for prior experience is not given for entry level examinations.

AFTER THE EXAMINATION:

1. Applicant **must** be willing to submit to the following: Background Check, Personal Interview, and Physical Examination.

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Email: civilservice@cityofstbernard.org